

Guidelines for the responsible use of Google Apps for Education by students:

1. **Prohibited Conduct.** Please refer to the Board Policy regarding student use of technology at Millville Public Charter School.
2. **Access Restriction.** Access to and use of Google Services is considered a privilege accorded at the discretion of Millville Public Charter School. The District maintains the right to immediately withdraw the access and use of these services when there is reason to believe that violations of law or District policies have occurred. In such cases, the alleged violation will be referred to a building Administrator for further investigation and adjudication.
3. **Security.** Millville Public Charter School cannot and does not guarantee the security of electronic files located on Google systems.
4. **Privacy.** The general right of privacy will be extended to the extent possible in the electronic environment. Millville Public Charter School and all electronic users should treat electronically stored information in individuals' files as confidential and private. The District reserves the right to access any student account on Google systems, including current and archival files of user accounts when there is reasonable suspicion that unacceptable use has occurred.

Millville Public Charter School
Google Apps for Education Permission Form

By signing below, I confirm that I have read and understand the following:

Under FERPA and corresponding New Jersey law, a student's education records are protected from disclosure to third parties. I understand that my student's education records stored in Google Apps for Education may be accessible to someone other than my student and Millville Public Charter School by virtue of this online environment. My signature below confirms my consent to allow my student's education record to be stored by Google.

I understand that by participating in Google Apps for Education, information about my child will be collected and stored electronically. I have read the privacy policies associated with use of Google Apps for Education (<http://www.google.com/a/help/intl/en/edu/privacy.html>). I understand that I may ask for my child's account to be removed at any time.

_____ **YES**, I give permission for my child to be assigned a full Millville Public Charter School Google Apps for Education account. This means my child will receive access to Google services used by the district.

_____ **NO**, I do not give permission for my child to be assigned a full Millville Public Charter School Google Apps for Education account. This means my child will NOT receive access to Google services used by the district.

Student Name: (Print) _____

Grade: _____

Parent/Guardian Signature: _____ Date: _____

Please sign and return this form by September 9th, 2016.