

Millville Public Charter School

Regular Board Meeting

March 18, 2024

Convenes at 5:25 p.m. in the Conference Room at 1101 Wheaton Ave, Millville, NJ 08332

I. CALLED TO ORDER

A. Call to Order by the Board President 5:31 PM

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

A. Public Notice of this Meeting was advertised in the South Jersey Times on and the Reminder on June 1, 2023.

III. PLEDGE OF ALLEGIANCE

A. Led by Mr. Dennis Zakroff

IV. ROLL CALL

A. Dave Parkhill, President- Present
Ellen Booz, Trustee- Present
Clarence Gunter, Trustee- Present
Lakeysha Williams, Trustee- Absent
Jasmine Vargas, Trustee -Absent

B. Also Present:

1. Matthew Ackiewicz, Superintendent -Present
CCCSN Executive Director- Present
CCCSN Deputy Director- Present
Dennis Zakroff, Board Secretary/Business Administrator- Present
Christina Murphy, Treasurer - Present
Joseph Keyek, Facilities Manager- Absent
Jennifer Hagan, HR Coordinator- Present
Thomas Ludwig, Principal –Present
Dr. Thomas Santone, Assistant Principal- Present

V. REVIEW OF AGENDA

A. Questions

VI. OPEN TO PUBLIC No Public in attendance

1. The public may ask questions pertaining to agenda items only.

VII. APPROVE MINUTES

A. Motion by Mr. Clarence Gunter and second by Ms. Ellen Booz to approve the Minutes of the Regular meeting held on February 26, 2024.

B. ROLL CALL

Mr. Dave Parkhill -Yes
Ms. Ellen Booz -Yes
Mr. Clarence Gunter- Yes

All were in favor and the motion carried

VIII. OLD BUSINESS

IX. FINANCE

- A. Motion by Mr. Dave Parkhill and second by Mr. Clarence Gunter to approve items 1 through 16 under Finance.
1. Recommend approval of line item transfers for the Month of January 2024. (Backup L-1)
 2. Recommend the approval of the Board Secretary's Reports in February. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
 3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2024. The Treasurer's Report and the Secretary's Reports are in agreement for the month of February 2024. (Backup L-3)
 4. Recommend approval of the bills as attached in the amount of \$504,249.94 (Back-up L-4)
 5. Recommend approval of the following payrolls (Backup L-5):
February 15, 2024 - \$141,928.78
February 29, 2024 - \$141,978.04
March 15, 2024 - \$142,255.47
 6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 7. Recommend to approve the expense reclassification report for February 2024. (Back-up L-6)
 8. Recommend to approve the proposal with SignPros for Digital School sign in the amount of \$37,975. (Back-up L-7)
 9. Recommend to approve the proposal with SignPros for school sign in the amount of \$3,700. (Back-up L-8)
 10. Recommend to approve the estimate with MGM Carpet and Flooring to remove old carpet and install tiling in the amount of \$10,865.87. (Back-up L-9)
 11. Recommend to approve the estimate with Krise in the amount of \$4,955 to install grease trap in kitchen. (Back-up L-10)
 12. Recommend to approve the estimate with Krise in the amount of \$2,581.58 to install a gas pipe. (Back-up L-11)
 13. Recommend to approve the agreement with the YMCA for the 2024-2025 school year. (Back-up L-12)
 14. Recommend to approve the purchase of a cargo trailer for storage in the amount of \$8,900. (Back-up L-13)
 15. Recommend to approve the invoice with Aubrey Construction in the amount of \$3,441.44 (Back-up L-14)
 16. Recommend to approve the Budget and Budget Narrative and Cash Flow for the 2024-2025 school year. (Back-up L-15)
- B. ROLL CALL
Mr. Dave Parkhill -Yes
Ms. Ellen Booz -Yes
Mr. Clarence Gunter- Yes

All were in favor and the motion carried

X. POLICY UPDATES (None)

- A. Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to approve item 1 under Policy.

1. Second Reading and Adoption of Policy Alert #232
 - P 1140 Educational Equity Policies/Affirmative Action (M) (Revised)
 - P 1523 Comprehensive Equity Plan (M) (Revised)
 - P 1530 Equal Employment Opportunities (M) (Revised)
 - R 1530 Equal Employment Opportunity Complaint Procedure (M) (Revised)
 - P 1550 Equal Employment/Anti-Discrimination Practices (M) (Revised)
 - R 2200 Curriculum Content (M) (Revised)
 - P 2260 Equity in School and Classroom Practices (M) (Revised)
 - R 2260 Equity in School and Classroom Practices Complaint Procedure (M) (Revised)
 - P 2411 Guidance Counseling (M) (Revised)
 - P 3211 Code of Ethics (Revised)
 - R 5440 Honoring Student Achievement (Revised)
 - P 5570 Sportsmanship (Revised)
 - P 5750 Equitable Educational Opportunity (M) (Revised)
 - P 5755 Equity in Educational Programs and Services (M) (Abolished)
 - P 5841 Secret Societies (Revised)
 - P 5842 Equal Access of Student Organizations (Revised)
 - P & R 7610 Vandalism (Revised)
 - P 9323 Notification of Juvenile Offender Case Disposition (Revised)
 - P 2423 Bilingual Education (M) (Revised)
 - R 2423 Bilingual Education (M) (Revised)
 - P2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)
 - R2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)

B. ROLL CALL

Mr. Dave Parkhill -Yes
 Ms. Ellen Booz -Yes
 Mr. Clarence Gunter- Yes

All were in favor and the motion carried

XI. PERSONNEL

- A. Motion by Ms. Ellen Booz and second by Mr. Clarence Gunter to approve items 1 and 2 under Personnel.
 1. Recommend approval of the staff list and salaries for the 2023-2024 school year as attached. (Backup PER-1)
 2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)

B. ROLL CALL

Mr. Dave Parkhill -Yes
 Ms. Ellen Booz -Yes
 Mr. Clarence Gunter- Yes

All were in favor and the motion carried

XII. FACILITIES

XIII. SCHOOL OPERATIONS

- A. Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to accept the Principal's reports.
 1. Reports as presented by Mr. Thomas Ludwig or Dr. Thomas Santone

B. ROLL CALL

Mr. Dave Parkhill -Yes
Ms. Ellen Booz -Yes
Mr. Clarence Gunter- Yes

All were in favor and the motion carried

XIV. SUPERINTENDENTS REPORT

- A. Motion by Mr. Dave Parkhill and second by Mr. Clarence Gunter to accept the Superintendent's reports.
1. Reports as presented by Mr. Matthew Ackiewicz (S-1).
Working on retention of students
Construction underway for new 5th grade wing
If necessary plans to convert Little Lambs (YMCA) area into classrooms
Completing the OCS report
Mr. Parkhill comments that the team is doing a great job
- B. ROLL CALL
Mr. Dave Parkhill -Yes
Ms. Ellen Booz -Yes
Mr. Clarence Gunter- Yes

All were in favor and the motion carried

XV. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Mr. Dave Parkhill and second by Mr. Clarence Gunter to accept the Executive Director's reports.
1. Report as presented by Dr. Garcia.
Happy with budget for 2024-25
The work in the building and the plans for new sign
The grant paperwork was completed
- B. ROLL CALL
Mr. Dave Parkhill -Yes
Ms. Ellen Booz -Yes
Mr. Clarence Gunter- Yes

All were in favor and the motion carried

XVI. ADJOURNMENT

- A. Next Meeting is on April 15, 2024.
- B. Motion by Ms. Ellen Booz and second by Mr. Dave Parkhill to adjourn the meeting at 6:02 PM.
- C. ROLL CALL
Mr. Dave Parkhill -Yes
Ms. Ellen Booz -Yes
Mr. Clarence Gunter- Yes

All were in favor and the motion carried

Respectfully submitted

Dennis Zakroff

Board Secretary/ Business Administrator